

## COMPETITION REGULATIONS

### 1. Organizer

1.1 For the organization of a **STAGE** of the **NORCECA Beach Volleyball Continental Tour**, the host National Federation accepts to comply with the terms and conditions established in these Competition Regulations that are the official statutes of the event.

#### 1.2 Organization Addresses & Contacts:

##### **NORCECA Headquarter Office**

NORCECA Volleyball Confederation  
Av. 27 de Febrero, Esq. Máximo Gómez  
Pabellón de Voleibol, 3ra. Planta  
Centro Olímpico Juan Pablo Duarte  
Santo Domingo, Distrito Nacional, República Dominicana  
Tel: (809) 472-1222 (809) 472-1547  
Fax:(809) 227-3242

##### **Lic. Cristóbal Marte Hoffiz**

President

E-mail: [norcepresident@hotmail.com](mailto:norcepresident@hotmail.com)

##### **MBA. Indhira Ramírez**

Beach Volleyball Director

E-mail: [norcecaassistant@homail.com](mailto:norcecaassistant@homail.com)

##### **Lic. Eduardina Báez**

Beach Volleyball Assistant

E-mail: [norcecabeachvolleyball@gmail.com](mailto:norcecabeachvolleyball@gmail.com)

### 2. Host City and Competition Venue

Specific information concerning host city, competition venue, airport of arrival and departure, hotel accommodation information, including address, contact information, telephone number, website, as well as, internal transportation is to be provided in the corresponding invitation letter to the participating National Federations in each event

#### 2.2 Accommodation, Meals and Internal Transportation

2.2.1 Accommodation, meals and internal transportation for Participating National Teams,

Control Committee and Referees will be covered by the National Volleyball Federation and the host Organizing Committee from the day of arrival until the date of departure established for the event.

#### 2.2.2 Control Committee hotel accommodation:

- NORCECA Delegate / Competition Director (Double Room occupancy)
- Press Delegate / Photographer (Double Room occupancy)
- 2 International Referees (Double Room occupancy)
- 4 NORCECA TV staff (Double Room occupancy)

2.2.3 Participating Teams: 16 Men's teams and 16 Women's teams for a total of 64 players are to be lodged in Double Room occupancy.

**Note: Host Organizers of Beach Volleyball Tour event are not responsible for the accommodation and meals of the coaches or any other members of the participating team delegations that is not register as one of the team's players within the 16 register national teams per gender. Host Organizers must cover accommodation and meals for up to the first 16 registered teams per gender as first or second team, for additional teams after the first 16 registered teams per gender, the national federation that register additional teams must cover their accommodation and meals cost.**

#### **Total Rooms to be cover by the host National Federation;**

Control Committee 3 Double Room

NORCECA TV staff 2 Double Room

Participating Teams 32 Double Room

#### 2.3 MEALS

The host National Federation or the Host Organizing Committee must provide meals to the participating National Teams, Norceca Officials and Staff, from the day of arrival to the day after the competition as follow;

Breakfast, lunch and dinner, according to the International Competition Standards for High Performance Athletes (IFQS)

**Note: During the competitions enough fruits, water, juice or any other complementary drink for hydration, must be available at the competition courts**

## 2.4 INTERNAL TRANSPORTATION

The host National Federation and/or the Host Organizing Committee is responsible to provide internal transportation to all participating National Teams from the day of their arrival to the day of departure; from the airport of arrival to the hotel and back from the hotel to the airport of departure, on the specified dates indicated in the corresponding invitation letter. Early arrival and late departure are not responsibility of the Host Organizer and the teams that arrive earlier or depart after the days stipulated in the invitation letter for the competition, will be responsible to cover their hotel accommodation and meals cost .

## 3. Statutes & Authority

### 3.1 Competition Regulations

These Regulations will be the statute that controls the competition. Any situation not covered by these regulations will be decided according to NORCECA Regulations and in the contrary, by the FIVB Regulations, including its Constitution, Administrative, Sport, Financial, General Regulations, Complementary Statutes and Disciplinary Regulations.

### 3.2 FIVB Official Rules of the Game

The **NORCECA Beach Volleyball Continental Tour** is to be play in accordance with the FIVB Official beach Volleyball Rules of the Game in force.

### 3.3 Control Committee

The competition will be conduct by the Control Committee, which will be designate and appoint by the President of NORCECA.

### 3.4 VISA information

In order to facilitate the participation of the Teams, Control Committee Members and Referees at the NORCECA Beach Volleyball Continental Tour, the Host National Federation and/or the Host Organizing Committee must guarantee, through the corresponding governmental authorities, the VISA that will permit the entry into the host country of the event of the participating National Beach Volleyball Teams. Participating National Federations are responsible for the submission of the required documents to their respective Embassies, as well as, all related costs.

4. **Event Schedule;**

DATE	ACTIVITY
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**Wednesday**

**Arrival of Competition Director**

Inspection visit to the Competition and Training Venues, accommodation facilities, security, working offices, meeting rooms, VIS, Press Conference Room, T.V. transmission and transportation. Competition courts must be ready for inspection upon arrival of the competition director of the stage.

**Thursday**

**Arrival of Referees, Norceca Officials and Participating National Teams before 18:00 in the afternoon.**

**20:00** Participating National Teams Preliminary Inquiry at the teams hotel, according to their arrival schedule. **Schedule to be determine.**

**Friday**

**Day 1 - Competition**

Preliminary Round Matches (Refer to the Official Competition Format).  
The time schedule and daily order of the matches will be decide in accordance with the host National Federation, taking into consideration the TV transmission schedule.

**Saturday**

**Day 2 - Competition**

(Refer to the Official Competition Format)  
The time schedule and daily order of the matches will be decide in accordance with the host National Federation, taking into consideration the TV transmission schedule.

**Sunday**

**Day 3 - Competition Finals**

(Refer to the Official Competition Format)  
The time schedule and daily order of the matches will be decide in accordance with the host National Federation, taking into consideration the TV transmission schedule.

5. **Participating National Teams & Delegation Composition**

**5.1** A maximum of sixteen (16) teams per gender are eligible, according to the registration order (up to the first 16 register teams per gender) to participate at the **NORCECA Beach Volleyball Continental Tour**, considering one (1) team per gender per NF to be cover by the host organizer. One additional second team, after the first register 16 teams per gender/per NF will be admitted in the event, but the NF that register a second team must cover their hotel accommodation and meal cost at the preliminary inquiry before the start of the competition.

**5.2** In case that for the established deadline the bracket is not complete with 16 teams, second teams will be admitted until the completion of the 16-team bracket. In this case, the host organizer is responsible to cover the cost of the hotel accommodation and meals of up to 16

teams per gender included in the main bracket.

- 5.3** In case that the bracket is complete with 16 teams and more NF or second teams request to be register in the event, Norceca will discuss with the host organizers and after their approval new teams will be admitted, but only up to 24 teams, those teams register over the first 16 teams, are responsible to cover the cost of their hotel accommodation, meals and internal transportation.

**5.4 Team Composition**

Each National Team delegation will be composed of a two (2) players per gender.

**5.5 Additional Team Personnel**

All persons that exceed what is stipulated in Article 5.2 and 5.4 above will be considered as additional personnel. The National Federation (NF) that register them will have to cover all their expenses, including lodging, meals and internal transportation. The names of these persons should be submitted in advance to NORCECA, and the National Federation concerned must pay the amount indicated in the corresponding invitation letter. The NF that registers additional personnel shall make the corresponding payment before, but not later, the Preliminary Inquiry.

**6. Player's Eligibility**

- 6.1** Participating players must be citizens of the country that they represent according to the FIVB Sports and General Regulations in force. The official document to verify the player's eligibility is their valid passport, issued by the competent governmental authorities of their country.
- 6.2** The Norceca Beach Volleyball Tour women's competition is exclusively reserved for female-born players.
- 6.3** The passports of all players must be present to the Control Committee for verification during the Team Preliminary Inquiry. Players whose original passport (no passport copies will be accepted) is not presented during the Preliminary Inquiry will not be accredited and therefore, will not be eligible to participate in the competition.

**7. Registration**

- 7.1** The registration of each National Team will consist of submitting the FIVB online at ([www.fivb.org/vis/login.aspx](http://www.fivb.org/vis/login.aspx)).
- 7.1.1** The payment of registration fees must be made in **USD\$ Dollars**. A registration fee of USD\$300.00 (Three Hundred Dollars With 00/100) is to be paid to NORCECA through one of the following options:
- through an international bank transfer
  - through a bank administration check sent by DHL, FED EX, etc.
  - paid in cash at the Preliminary Inquiry



- 7.1.2 For the payment of fees through an international bank transfer, the transfer payment should be made to the following bank account and must be received by NORCECA at least **2 weeks** prior to the start of the event:

Name of Bank: CITIBANK  
Account No: 36265289  
Swift Code: CITIUS33  
Bank Address: New York, N.Y., 10013  
United States of America

Beneficiary Bank: Banco BDI SA  
Address of Bank: Av. Sarasota #27, La Julia  
Santo Domingo, Republica Dominicana  
For further credit to: Confederación NORCECA de Voleibol  
Account No.: 4010048081

Address: Av. Máximo Gómez, Esq. 27 de Febrero  
Pabellón de Voleibol, 3ra Planta  
Centro Olímpico Juan Pablo Duarte  
Santo Domingo, República Dominicana

- 7.1.3 The payment of the fees through a check (bank administration check), must be send to NORCECA, by certified express mail and/or DHL, FED EX, etc., to the following address:

**Indhira Ramirez**

Beach Volleyball Director  
Av. 27 de Febrero Esq. Máximo Gómez  
Pabellón de Voleibol, 3ra. Planta  
Centro Olímpico Juan Pablo Duarte  
Santo Domingo, Distrito Nacional, República Dominicana  
Tel: + (809) 472-1222 + (809) 472-1547  
Email: [norcecassistant@gmail.com](mailto:norcecassistant@gmail.com)

- 7.1.3 **Payment of fees must be made in cash (USD\$Dollars only) to the Control Committee Administrative or Competition Director during the Preliminary Inquiry prior to the start of the event.**

**7.2 Player Final Registration (FIVB/BV O-2 Form)**

During the Preliminary Inquiry, the Teams must submit, to the Control Committee, the BV-02 and BV-04 Forms.

**8. Official Rules, Ball & Uniforms**

- 8.1 The NORCECA Beach Volleyball Continental Tour will be play under the current FIVB/Norceca Rules of the Game in force at the time of the competition. All necessary interpretations are to be clarify during the Referee Clinic and/or the General Technical Meeting prior to the start of the competition.

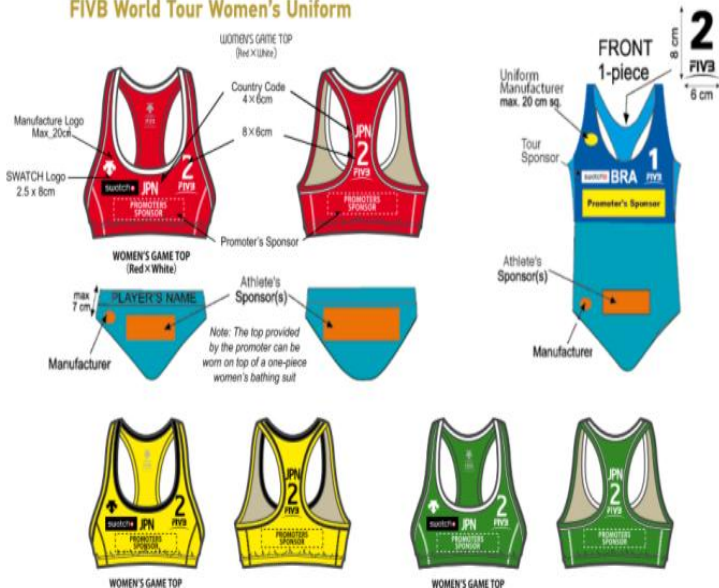
## 8.2 Official Ball

The official competition game ball will be the **Molten BV-5000**. NORCECA will provide to the host National Federation a total of twenty (20) Molten BV-5000 beach balls.

## 8.3 Uniforms

- Each participating National Federation has the right to provide their national teams with game uniforms, one that need to comply with the FIVB Beach Volleyball Uniform Guidelines in force, securing that the promotion of sponsors on the uniform do not conflict with the sponsors of the host country event.
- In the case, that host country does not provide uniforms and a conflict rise, the host country of the tournament shall provide uniforms for teams that need it.
- Game uniforms are essential for entering the playing field during the pre-game warm-up, the match, awards ceremony, press conference and any other official presentation schedule for the tournament.
- The teams whose uniforms are provide by the host country of the tournament may not make changes in the uniforms or cover the tournament and sponsors logos.
- The uniforms of the teams (**Jersey - shorts for men and Bikini-top for women**) must be the same color and style and comply with the uniform regulations of the FIVB for beach volleyball. Men's shorts uniforms (cannot be baggy, must have 10 cm. above the knee) and bikini for women must be of the same style and color.
- The upper part of the uniforms must be number with the No. 1 or No. 2 and must have the logos of the FIVB and NORCECA printed, in addition, the country code should be present on both the front and the back.
- The participating teams have the right to promote their sponsors, including the manufacturer in the lower part of their uniforms. The location and size of the logos of the sponsors of the teams must be in accordance with the uniform regulations established by the FIVB and NORCECA for beach volleyball players' uniforms.

### FIVB World Tour Women's Uniform



### FIVB World Tour Men's Uniform



- h) The printing on the uniforms of the participants must be in accordance with the beach uniform regulations guidelines established by FIVB/NORCECA.
- i) It is strictly forbidden to cover the promotion of sponsors or unauthorized marks with tape or other similar material.
- j) If the host National Federation or host organizer of a NORCECA tournament provides uniforms for the event, the teams are required to wear them during all matches as well as, in any other official tournament activity where it is required.
- k) The players are allowed to use the following accessories: visor, caps, headbands, glasses, watch, sports shoes or socks, knee braces, elbow braces, etc., temporary tattoos or maximum of one (1) forearm band per arm.

The Control Committee has the final word regarding sponsorship issues. All equipment or logos to be used during the competition will be revised in the preliminary inquiry and appropriate measures will be taken as per the case.

## 9. Competition Format and Team Distribution

The NORCECA Continental Tour is a double gender event, meaning that the host organizing country must enable 3 competition courts for both the male and female tournaments: A maximum of sixteen (16) teams per gender, in each tournament, competing for 3 days (preliminary, Semifinal and Final) are admitted to participate. If necessary, there will be a day for a qualifying tournament into the main draw of the event.

The competition format will be one of the following 3 formats or a combination of the following 3 format of the event, unless it is indicated otherwise:

- A. **Pool Play:** Pool Play will be based on the participation of twelve (12) or sixteen (16) teams accommodated according to their "Ranking" and distributed in "serpentine" into four (4) groups of three (3) or four (4) team per group. Each team will play all other teams in their pool. The top two (2) teams from each pool advance to the quarter finals and play in the "winners bracket". The other one or two teams per pool (four or eight teams) will play in a "consolation bracket" of single elimination bracket to determine positions 9 to 12 or 9 to 16.

### B. Single elimination.

- C. **Double elimination;** the result of the double elimination has four (4) semi-finalists, two (2) finalists from the round of winners and two (2) finalists from the round of losers who will take part in semifinal matches during the final round of the Championship. Maximum of sixteen (16) teams for a total of 30 matches.

Even though the format of the tour is based on a maximum of 16 teams, the system of competition may vary taking into consideration the number of participating teams. The tournament must be held in three days (Friday, Saturday and Sunday).



#### **D. Team Distribution**

For the NORCECA Beach Volleyball Continental Tour, participating National Teams will be seed according to their position in the last event, except for the first stage of the Norceca Tour of the year, teams will be seated according to their position in the Norceca Beach Volleyball ranking as of January 1 of the year. Please note that for the Tour seeding NORCECA will be using the NF ranking. In the case that a National Federation has two teams registered, the NF must decide and register Team 1 or team 2.

#### **Rights of the Host Country**

- a. The host country has the right to choose the group for the positioning of their National Team. The remaining teams will be distributed using the Serpentine System in accordance with their position in the NORCECA Continental Beach ranking. The host country will also have all other rights as established in the FIVB General Regulations.

#### **11. Financial Responsibilities**

11.1 The following will be the financial responsibilities of the host National Federation:

- a. Payment of USD\$100.00 (One Hundred Dollars with 00/100) Per Diem per day to the control committee from the date of arrival until the date of departure according to the event regulation.
- b. Payment of USD\$2,000.00 (Two Thousand Dollars with 00/100) to Norceca, that correspond to the hosting fee.
- c. Registration fees for the participating teams: The registration fee will be USD\$300.00 (Three Hundred Dollars with 00/100). Host Organizer will receive USD\$100.00 from the registration fees of the participating teams and the remaining USD\$200.00 correspond to NORCECA to cover the control committee members and referees traveling and per-diem costs. A fee of USD\$400.00 (Four Hundred Dollars with 00/100) will be charged for teams' late registration. The host organizer will receive the 50% of the late registration fees and the remaining 50% correspond to NORCECA.
- d. Payment that correspond to the commercialization rights, local sponsorship, including TV, radio transmission and Internet Streaming, as well as for the marketing rights. A fee of USD\$100.00 (One Hundred Dollars with 00/100), for each sponsor promoting their product inside or outside the main competition venues is to be paid to Norceca.

**NOTE:** Governmental, State, Provincial Municipal and/or City economical support and/or contribution will not be considered as sponsorship, commercialization and /or marketing.

- e. Cover the cost of two (2) air tickets for the members of the control committee, 1 Norceca Delegate Supervisor and 1 Competition Director.
- f. Payment of the Prize Money USD\$3,500.00 (Three Thousand Five Hundred Dollars with 00/100), per gender, to be paid to the final top 3 places of the event. (USD\$2,000.00, first place, USD\$1,000.00, second place and USD\$500.00 for the third place). The organizing national federation/country may increase the prize money previous notification to NORCECA for approval, whom will establish the distribution of the prize money.

11.2 The following are the responsibilities for **participating National Federations**:

- a) Payment of the entry fee of **US\$300.00** (Three Hundred Dollars) to be paid to Norceca.
- b) Be responsible for all other additional expenses of their delegation that may apply.
- c) Payment of international transportation, as well as visa fees, and airport taxes.
- d) To present the following documents, team gear and equipment during the Preliminary Inquiry:
  - BV-02 Form
  - BV-04 form
  - Original passports of the players
  - Country Flag (4 feet x 6 feet)
  - Country National Anthem
  - Team Uniforms
  - Team gear and assesories

## 12. Complaints and Sanctions

### 12.1 Complaints:

- a) All complaints must be presented in writing to the Control Committee. The procedure established to present a complaint must be according to the FIVB Sports Regulations. Complaints will be resolved according to the FIVB/Norceca General, Sports and Rules of the Games in force.
- b) Complaints related to a technical violation of the FIVB Rules of the Game in Force must be resolved by the acting Control Committee of the match where the violation of the Rules of the Game has been verified. The procedure must be in accordance with the Norceca Sports Regulation (**Judges Conference**). Violation of the Rules of the Game must be claimed by the affected team, during the development of the match in course and must be resolved during the match by the Control Committee. Also, the acting match Jury President and the Refereeing Delegate, may intervene when a technical violation to the Rules of the Game is verified in order to resolve the situation and to ensure the proper continuation of the match in course.

- c) All complaints and appeals not related to a technical violation of the Rules of the Game must be presented in writing to the Control Committee President within 60 minutes after the conclusion of the match. Complaints and appeals must be presented with a deposit of US\$500.00 (Five Hundred Dollars) cash; if the complaint and/or appeal proceeds, the deposit will be reimbursed. The Control Committee President must announce the verdict within 4 hours after the presentation of the complaint and/or appeal.

## 12.2 Sanctions:

For the Norceca Beach Continental Tour the following sanctions have been established:

- a) Teams that arrive to the tournament without being duly register will apply a sanction of **US\$1,000.00** (One Thousand Dollars).
- b) Teams that do not arrive to the tournament after being duly register will apply a sanction of **US\$1,000.00** (One Thousand Dollars).
- c) Withdrawal 3 days prior to the event will apply a sanction of **US\$1,000.00** (One Thousand Dollars).
- d) The non-fulfillment of Article 8.3 of these Regulations, corresponding to the uniforms of Participating Teams, in accordance with the FIVB Official Uniform Regulations, will apply a sanction of **US\$1,000.00** (One Thousand Dollars).
- e) All sanctions established by the FIVB Constitution, Disciplinary, Administrative, Financial, Sport, General Regulations and Complementary Statutes would be applicable.
- f) The non-fulfillment of Article 11.2, a), b), c) and d) of these regulations , will apply a sanction of **USD\$500.00** (Five Hundred Dollars) in each case as foreseen individually.

## 13. Referees

The NORCECA President, will designate the referees from among the FIVB International or Continental Referees beach volleyball referees list.

### 13.3 Other Officials

13.3.1 According to the FIVB General Regulations and considering that this event is a continental event approved by the FIVB, the Control Committee will be designated by NORCECA and must be composed by members of the National Federations affiliated to NORCECA that are members of the Norceca Beach Volleyball Commission.

13.3.2 Line Judges, Scorekeepers, Statisticians, VIS, Ball Retrievers, Sweepers, Scoreboard Operators, Announcers and other supporting personnel shall be presented by the representative of the host National Volleyball Federation to the Control Committee President and/or his/her Representative for approval.

## 14. Training Facilities

14.1 The host National Federation and/or the Organizing Committee must provide training facilities with appropriate conditions for the daily training of the participating teams from their arrival

until the end of the competition.

- 14.2 Between two consecutive matches there must be a minimum of 30 minutes of rest or recovery, except when by extreme circumstances (force majeure or atmospheric conditions), in which case it may be reduced to a minimum of 20 minutes.



**15. Security**

The host National Federation and /or the Organizing Committee must guarantee the security of all participating team delegations, from their arrival until their departure, including in the hotel, main competition venues, training venues, during official matches as well as on internal transportation.

**16. Accreditation**

The host National Federation and /or the Organizing Committee must provide the corresponding accreditation to all participating National Teams Members, FIVB, and NORCECA Officials as well as Referees, National and International Technical and Support Staff. Accreditations must be designed according to the standards established by Norceca and must include the logos of FIVB and NORCECA, the host National Federation, title of the competition, unique identification number, photo and function of the accreditation holder, as well as, the Norceca official sponsors; Molten and Mizuno.

- FIVB** This accreditation is reserved strictly for FIVB officials.
- NORCECA,** This accreditation is reserved strictly for NORCECA
- CC** This accreditation is reserved for Control Committee members assigned to the competition.
- NF** This accreditation is reserved for the members of the Executive & Board of Administration of the Host National Federation.
- OC** This accreditation is reserved for the members of the Organizing Committee of the host country of the event.
- G** This accreditation is reserved for all governmental officials of the host country of the event.
- D** This accreditation is reserved for accredited Diplomats of the host country of the event.
- VIP** This accreditation is reserved for special guests.
- TP** This accreditation is reserved for the technical personnel and staff assigned to specific areas of the organization of the event. (VIS, Statisticians, Line Judges, Scorekeepers, and Scoreboard Operators)
- SP** This accreditation is reserved for the support personnel assigned to specific areas for the organization of the event. (Ball Retrievers, Sand-rakers, Flag Holders, Announcers, and venue staff).



- P** This accreditation is strictly reserved for accredited Journalists, Press, Host Broadcasters, International Press Agencies and Local Press Agencies.
- A** This accreditation is strictly reserved for participating players. (Athletes Only). Players' accreditation must include the competition number of the player as well as the number of the accreditation and the anti-doping test control code for the Anti-doping protocol process according to the WADA/FIVB Protocol Regulations.
- TS** This accreditation is strictly reserved for the staff of participating teams. (Team Staff: Team Manager, Head Coach, Assistant Coach, Registered FIVB Team Doctor, Physiotherapist and Team Statisticians).
- S** This accreditation is strictly reserved for security personnel only
- R** This accreditation is exclusively reserved for participating Referees.
- MD** This accreditation corresponds to the medical personnel assigned to the event.

#### 17. Medical Services

- 17.1 The host Organizing Committee will provide first aid medical services during the competition. Further, the host will also provide access to clinic/hospital facilities for the physical assessments of the Referees.
- 17.2 All team delegations shall be responsible for their own medical expenses. **It is recommended that all participating teams provide their own international medical insurance.**

#### 18. Awards:

The first three (3) ranked teams will be awarded as follows:

- 1<sup>st</sup> Place:** Gold Medals and USD\$2,000.00 (Two Thousand Dollars with 00/100)  
**2<sup>nd</sup> Place:** Silver Medals and USD\$1,000.00 (One thousand Dollars with 00/100)  
**3<sup>rd</sup> Place:** Bronze Medals and USD\$500.00 (Five Hundred Dollars with 00/100)

These Competition Regulations have been prepared by Indhira Ramirez, NORCECA Beach Volleyball Director and approved by Mr. Cristóbal Marte Hoffiz, President of NORCECA.

In Santo Domingo, Dominican Republic, November 27, 2018.

  
**Cristóbal Marte Hoffiz**  
NORCECA President